

# Farmborough Parish Council

## Meeting Minutes

**Location:** Farmborough Memorial Hall

**Date:** 8 October 2024

### Councillors Present:

Chair: Sam Ross (SR)	Nick Barnett (NB)	Rob Breckon (RB)
Martin Carter (MC)	Mark Goodchild (MG)	Phil Gray (PG)
David Howard (DH)		

Clerk: Jess Davis

### 1 Apologies for Absence

Daniel Pidcock (DP)

### 2 Declarations of Interest

None

### Public Participation (3 minutes per person)

None

### Radstock Police Beat Manager Report

Report received and noted.

### Action/Vote

### 3 Minutes

- |   |               |
|---|---------------|
| a To approve the minutes held on Tuesday 10 <sup>th</sup> September 2024  | (7 approved)  |
| b To receive reports on any further matters arising the decision of the last meeting<br>All actions to be noted in a spreadsheet so ongoing actions are not lost. | Action: Clerk |

### 4 Planning

- |  |               |
|--|---------------|
| a To agree/report responses to the following applications:<br>(i) 24/03364/VAR- The Cowbyre, Holly Farm, Farmborough<br>The Parish Council decided to SUPPORT with no comments.  | (7 approved)  |
| (ii) 24/03460/VAR- Ling Heather, The Street, Farmborough<br>The Parish Council decided to SUPPORT with no comments.  | (7 approved)  |
| (iii) 24/03650/FUL - 4 Barrow View, Timsbury Road, Farmborough<br>The Parish Council decided to SUPPORT with no comments.  | (7 approved)  |
| b To report on B&NES decisions for the following applications:<br>None   |               |
| c To report on other planning matters (referrals, enforcement, appeals etc.)<br>None   |               |
| d Local Plan<br>The Local Plan has been delayed by 18 months due to the change in Government and new housing targets for B&NES doubling the housing quota.<br>There is support available for the housing surveys requested by B&NES earlier in the year.<br>Clerk to contact Alison Ward from Middlemarch Community Led Housing CIC or Dick Whittington from the West of England Rural Network (WERN) to find out how we can get access to support and funding through the rural housing enabling service. | Action: Clerk |

## 5 Finance and HR

- a To approve the monthly finance report for October (7 approved)
- b To receive the balance of accounts:  
(i) Current Account: £18,781.77 Noted  
(ii) Savings Account: £20,525.20
- c To review the updated financial regulations  
Clerk to upload the financial regulations onto OneDrive so all cllrs can edit and review the document. Action: Clerk & All Cllrs
- d To consider candidates for co-option onto the Parish Council  
None
- e To consider the resignation of the Parish Sweeper  
MC has formally thanked David for his years of service and hardwork on behalf of all cllrs.  
Clerk to create a rota to check/change bins regularly and upload onto OneDrive for cllrs to view and volunteer. An additional rota will be created for litterpicking. Action: Clerk  
SR to create a Job Advert to go into the Flyer. Action: SR  
Clerk to Inform Payman and prepare P45 Action: Clerk
- f To consider BWCE funding to tackle fuel poverty/reduce carbon emissions. Closing date 31<sup>st</sup> October  
DH and PG to read the document and assess whether the Rec is eligible for any funding. Action: DH & PG

## 6 Highways, Rights of Way, Infrastructure

- a To consider response to BANES regarding footpath CL9/24 (off A39 west of Herbert Gardens)  
A resident has been in touch to say that the landowner told him that the footpath had been closed by BANES. He has reported this to the PROW team. He is concerned that there may be unauthorised activity occurring.  
MC visited the footpath and confirmed there may be unapproved buildings alongside work to the track and new land drains. There is some concern that these land drains may be overwhelming the adjacent ditch which has led to localised flooding.  
Clerk to report to Planning Enforcement including photos taken by MC. Action: Clerk  
Clerk to respond to resident. Action: Clerk

## 7 Playground and Recreation Ground

- a Play area  
To receive a response to correspondence for the renewal of the lease at the Glebe Field.  
The 15-year lease of the land rented on the Glebe Field has ended. The Diocese's land agent, Greenslade Taylor Hunt, has sent details of a new lease if the Parish Council wishes to continue. The rent is proposed to be increased to £250 per annum (from £200), for a 15-year period. The Diocese will be covering the legal expenses of formalising the lease. The PC would be liable for the agent's costs, which is an additional one-off payment of £375 plus VAT.  
It was agreed to continue renting the land and to request the new lease be drawn up, with the one-off payment approved. (7 Approved)
- b Pavilion  
Gregor have completed their work on the Pavilion to install solar panels and ASHP  
Invoices are incorrect - PG to follow up so that funding can be received from the grant funder. Action: PG  
Plumbing and kitchen fitting should have begun.  
New consumer unit has been installed.  
There is £5000 left in pavilion budget. This will not be enough to finish all works and changing rooms by May.

## Recreation Ground

Currently Bath Rugby League (BRL) have a lease to use the ground and Pakistani Express Cricket Club (PECC) use The Rec unleased.

Temple Cloud Cricket Club (TCCC) have approached the Parish Council to use The Rec as their permanent home as they are losing their existing ground. They would need access to and use of the Rec and Pavilion for several days every week from April to September.

The Rec cannot accommodate all three teams and if the Parish Council were to consider TCCC then both BRL and PECC would need to leave.

Consideration was given over the best use of the facilities, and it was felt that TCCC would bring more benefit to the community and align more closely with the Parish Council's objectives.

As the current arrangement with PECC and BRL is becoming problematic, the Parish Council agreed that the Clerk would notify PECC that they could no longer use the facilities and ask them to remove all their equipment by the end of the year.

(7 approved)  
Action: Clerk

It was also agreed to investigate the termination of the contract with BRL subject to legal advice and a suitable settlement agreement if possible. There is £1600 in the budget for legal fees. DH was asked to arrange legal advice.

(6 approved)

Clerk to become the point of contact in all ongoing correspondence with BRL and send out any letters following legal counsel.

Action: DH  
Action: Clerk

The PC considered that The Rec is unsuitable for winter sports due to waterlogging and so football clubs could no longer be accommodated.

- c To create a work programme in response to the ROSPA report.

Need to replace rolling logs timber crossbeam. MG will investigate side-beam.

Action: MG

MG, RB & DH will look at cleaning the matting in the playground.

Action:MG,RB,DH

## 8 Representative Body and Working Groups

- a To receive a report and agree any actions from the members of:

- i. Memorial Hall Committee

Floor will be stripped and revarnished over Christmas.

Noted

- ii. Farmborough Sports & Social

Fireworks is on 3<sup>rd</sup> Nov which coincides with A39 road closure between Tilley Lane and Hobbs Wall between 9am and 11pm.

Noted

Risk Assessment for event will be reviewed by NB. Need to circulate to all cllrs.

Action: NB

Portaloos needed as Pavilion works ongoing. £200 was approved for their hire.

(7 approved)

Clerk to arrange.

Action: Clerk

- iii. Allotment Working Group

Clerk asked to reply to all outstanding enquiries.

Action: Clerk

- iv. Farmborough Climate and Nature Emergency Working Group (FCNEW)

Nothing to report

## 9 Correspondence and AOB

- a To receive a report from ward councillor

Flooding has been an issue in new areas – reported to BANES.

Enforcement issues appear to be on the rise across the ward.

Highways/Police enforcement on A39 is currently limited to the east. A request to monitor traffic on Hobbs Wall has been made and will be followed up.

Noted

There is potential for youth provision via SW Youth Connect. The Parish Council may wish to consider additional funding in the upcoming budget.

Ward Councillor Empowerment Fund could be used to install a Defib and bleed kit at the Rec once all works are complete.

- b To receive any other reports from councillors

None

- c £500 budget for general training. Clerk to recirculate the dates to cllrs. Action: Clerk
- d To consider responses to any correspondence:  
To consider nominees for the 2025 Chelwood Bridge Rotary Club Community award  
Cllrs asked to bring ideas to next meeting Action: All cllrs  
Keynsham Town Council have been working on an Environment and Sustainability  
Plan. The Chair of their Environment and Sustainability Committee has asked whether  
Town and Parish Council's within B&NES would be interested in discussing their plan. Noted

Meeting ended: 10:20pm